

# Monthly Mentions...

## February 2017 - Countdown to Spring!

### Coming Up This Month...

For the schools who are approaching 3rd mid-quarter reports, here are some FastDirect functions that may need to be addressed:

- Closing teacher input for 2nd quarter ReportCards
- Opening up teacher input for 3rd mid-quarter ReportCards
- Closing teacher input for 3rd mid-quarter ReportCards

**Registration is here** and we would like to help make it easier. There are several features in FastDirect that make this possible. Here are some of those features:

- Registration report
- Online registration and re-registration
- Registration finance account
- File upload/file attachment for forms
- Links to post forms for parents
- WildCard fields to track registration forms
- Applicants group for new students

Also, check out the Registration Video in the Video Tutorial of the Month section! Please contact HelpDesk for help getting started on any of these features or click the 'Read More' link at the bottom to find out more information.

[Read more...](#)

### For Trimester Schools...

If your school is approaching the 2nd trimester ReportCard, then these functions in FastDirect might need to be addressed:

- Changing input for 2nd mid-trimester reports from 'Allow Input' to 'Input Complete'
- Changing input for 2nd trimester ReportCards from 'Not Yet' to 'Allow Input'
- Having teachers go through the 2nd trimester ReportCard input process
- Closing the input process by changing 'Allow Input' to 'Input Complete'

[Read more...](#)

### What's New...

Assignment Calendars have never looked so good! We've made some improvements to the Assignments Calendar which will help strengthen the communication between school and home.

[Read more...](#)

## DID YOU KNOW...

### ...For Administrators

In Finance, all present-day finance transactions can be edited and/or deleted by the original author. Also, some previous-day transaction details can be edited as well..

[Read more...](#)

### ...For Teachers

When going through the ReportCard grade input process, it can be helpful to see what grades the students received in previous grading periods. Therefore, FastDirect has made the names of the students clickable so that you can see that specific child's ReportCard.

[Read more...](#)

### ...For Parents

When viewing a ReportCard online, you can click the words 'Comments' and 'Attendance' to see all of the comments and attendance from the beginning of the year up to the current date.

[Read more...](#)

### Video Tutorial of the Month

This video tutorial explains how to make changes to your Master School Attendance Calendar (for example, snow days!).

Watch now in  
[MP4 format](#) or in [YouTube!](#)

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