



# Monthly Mentions...

## Coming up this month....

In March, most of our schools will be wrapping up the 3rd quarter and getting ready to start 4th quarter. Here are some FastDirect functions that may need to be addressed in March:

- Closing input for 3rd mid-quarter reports
- Opening up teacher input for 3rd quarter report cards
- Closing 3rd quarter report cards when teachers have finished importing grades

March is also a good time to start getting ready for the next school year. Here are some ways to start preparing for next August:

- Opening up Re-Registration for existing students
- Entering in new applicants for students who will start next year
- Creating a finance account for Registration 2011-2012
- Creating a finance account for Tuition 2011-2012

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## Trimesters...

If your school is on a trimester schedule, we have a separate list of FastDirect functions that may need to be addressed this month.

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## Did you know...

**For Administrators:** The WildCard feature allows you to enter in an unlimited amount of information for your students, parents and staff. For example, you can track all the immunizations for each student, additional emergency contact numbers or test scores for state standardized testing.

**For Teachers:** Each GradeBook comes with a set of tools called the 'Display Controls'. These controls allow the teacher to customize their GradeBook in many ways. For example, teachers can create notes for a grade, reorganize the layout of the GradeBook plus much more!

**For Parents:** There are 5 different formats for a parent to view grades in a GradeBook.

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## What's new...

Administrators now have the ability to move a course from one teacher's GradeBook to another teacher's GradeBook. With this function, the entire course with all of its students and grades will be reassigned into the new teacher's GradeBook.

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